



Crestmont Club Fall 2017 Job and Internship Opportunities

Arts Coordinator

HOURS: 20-25 hours per week

COMPENSATION: \$10.00-\$12.00 per hour

DESCRIPTION: The Arts Coordinator will supervise the Arts Studio and Access to the Arts Interns. The Arts Coordinator will be responsible for scheduling activities and implementing programs for youth and teens. A primary focus of this position is to teach the members art disciplines and techniques across different mediums. Under instruction of the Arts Coordinator, members will complete pieces to be entered into the Boys & Girls Clubs of America National Fine Arts Exhibit.

QUALIFICATIONS: High School Diploma or equivalent; Higher Education degree preferred. Experience, knowledge, and interest in the Arts.

APPLY: Contact Jon York Unit Director at jyork@bgcbloomington.org

Crestmont Boys and Girls Club

Current - August 2018

Access to the Arts Intern

HOURS: 10-20 hours per week

COMPENSATION: Stipend

DESCRIPTION: The Access to the Arts Intern will work with the organization's Arts Coordinator. The Access to the Arts Intern will assist with daily, weekly, and monthly duties. A primary focus of this internship is to recruit and educate members about the Arts. The Access to the Arts Intern will assist the Arts Coordinator in preparing members to complete artwork to be entered into the Boys & Girls Clubs of America National Fine Arts Exhibit.

QUALIFICATIONS: Experience, knowledge, and interest in the Arts.

APPLY: Contact Jon York Unit Director at jyork@bgcbloomington.org

Crestmont Boys and Girls Club

Current - May 2018

Healthy Lifestyles Coordinator

HOURS: 30 hours per week

COMPENSATION: \$10.00-\$12.00 per hour

DESCRIPTION: The Healthy Lifestyles Coordinator will schedule and supervise programs, track members' progress, and complete reports for the Healthy Lifestyles priority outcome. The Healthy Lifestyles Coordinator will be the lead staff in the Gym and supervise staff in the Gym and Game Room. This position is responsible for ensuring that our members have a safe, positive environment while in the Gym and Game Room. The Healthy Lifestyles Coordinator will work intimately with programs involving decision making and physical exercise.

QUALIFICATIONS: High School Diploma or equivalent; Higher Education degree preferred. Two or more years of work experience. Experience in managing staff. Experience, knowledge, and interest in promoting a healthy lifestyle to members.

APPLY: Contact Jon York Unit Director at jyork@bgcbloomington.org

Crestmont Boys and Girls Club

Current - August 2018

Membership Desk Assistant

HOURS: 15 hours per week - Monday - Friday - 3:30pm -6:30pm

Crestmont Boys and Girls Club

Current - August 2018

COMPENSATION: \$9.00/hour

DESCRIPTION: The Membership Coordinator Assistant will work with the organization's Membership Coordinator. The Membership Coordinator Assistant will assist with daily, weekly, and monthly duties. This position will provide experience using an online database, compiling reports, and an opportunity to utilize customer service skills in a very fast paced environment.

QUALIFICATIONS: Proficiency in Microsoft Office preferred. Customer service experience preferred.

APPLY: Contact Jon York Unit Director at jyork@bgcbloomington.org

Program Director Intern

Crestmont Boys and Girls Club

HOURS: 10-20 hours per week

Current - May 2018

COMPENSATION: Stipend

DESCRIPTION: The Program Director Intern will work with the organization's Program Director. The Program Director Intern will assist with daily, weekly, and monthly duties. This internship will provide an opportunity to perform tasks involving decision making, leadership, program implementation, and community engagement.

QUALIFICATIONS: Interest in creating and implementing activities and curriculum. Interest in management of staff, compiling reports, and working directly with youth.

APPLY: Contact Jon York Unit Director at jyork@bgcbloomington.org

Social Recreation Intern

Crestmont Boys and Girls Club

HOURS: 10-20 hours per week

Current - May 2018

COMPENSATION: Stipend

DESCRIPTION: The Social Recreation Intern will work with the organization's Healthy Lifestyles Coordinator. The Social Recreation Intern will assist with daily, weekly, and monthly duties. This internship will provide daily interaction with youth of diverse racial, cultural, and socioeconomic backgrounds. This internship will also provide an opportunity to lead activities and programs involving decision making, strategy, and physical exercise.

QUALIFICATIONS: Interest in promoting social interaction amongst our members. Knowledge of games that can be played in a Game Room and Gym.

APPLY: Contact Jon York Unit Director at jyork@bgcbloomington.org

Unit Director Intern

Crestmont Boys and Girls Club

HOURS: 10-20 hours per week

Current - May 2018

COMPENSATION: Stipend

DESCRIPTION: The Unit Director Intern will work with the organization's Unit Director. The Unit Director Intern will assist with daily, weekly, and monthly duties. This internship will provide an opportunity to perform tasks involving decision making, leadership, budgeting, and community engagement.

QUALIFICATIONS: Interest in the day to day operation of an organization, which include: budgeting, staffing, leadership, and community engagement. Candidate should demonstrate a high degree of initiative, self-direction, and creativity.

APPLY: Contact Jon York Unit Director at jyork@bgcbloomington.org